



Christian Life Preparatory School

Student Pick-Up Form

This form must be completed and returned to the school office prior to your student's first day of class in order to complete your student's file. You may specify as many individuals as you need to on this form. It will be your responsibility to make pick-up arrangements with these people as you have the need to do so.

Please make a note of the following:

- Please plan for your student to arrive 10 minutes before the scheduled class time.
- Please wait **quietly** in the foyer until previous classes have dismissed.
- Students in Kindergarten – 5th grade must be brought **to the foyer** by a parent or other adult on arrival.
- **No** student will be allowed to wait outside for pick up. Students will wait in the foyer.
- Parents must come to the front door to pick up your children. Please be prompt. Any student who has not been picked up within 15 minutes after the end of their last class may be escorted to Study Hall and a \$25 fee added to the family invoice.

Family Name _____ Campus Attending: _____

My child(ren), _____

_____ may be picked up by the following individual(s):

Name	Relationship	Phone Number	Driver's License #

PARENT SIGNATURE: _____ DATE: _____

NOTE: In order to complete your files, this form must be completed and returned to the school office **prior to the first class** your student(s) attends.